



GAMPO

November 7, 2023



Agenda

- **Safety Targets- David Adams**
- **LAP-Megan Weiss**
- **Contracts-Daniel Dolder**
- **Data Resources-Megan Weiss**
- **MPO Carryover/Lapsing Funds-Angie Robinson**



Safety Targets FY 2024

Safety Performance Target Setting: State-of-the-Practice Report

Per 23 CFR part 490 subpart B

- States are required to set safety performance targets in the HSIP annual report. The performance measures are based on 5-year rolling averages

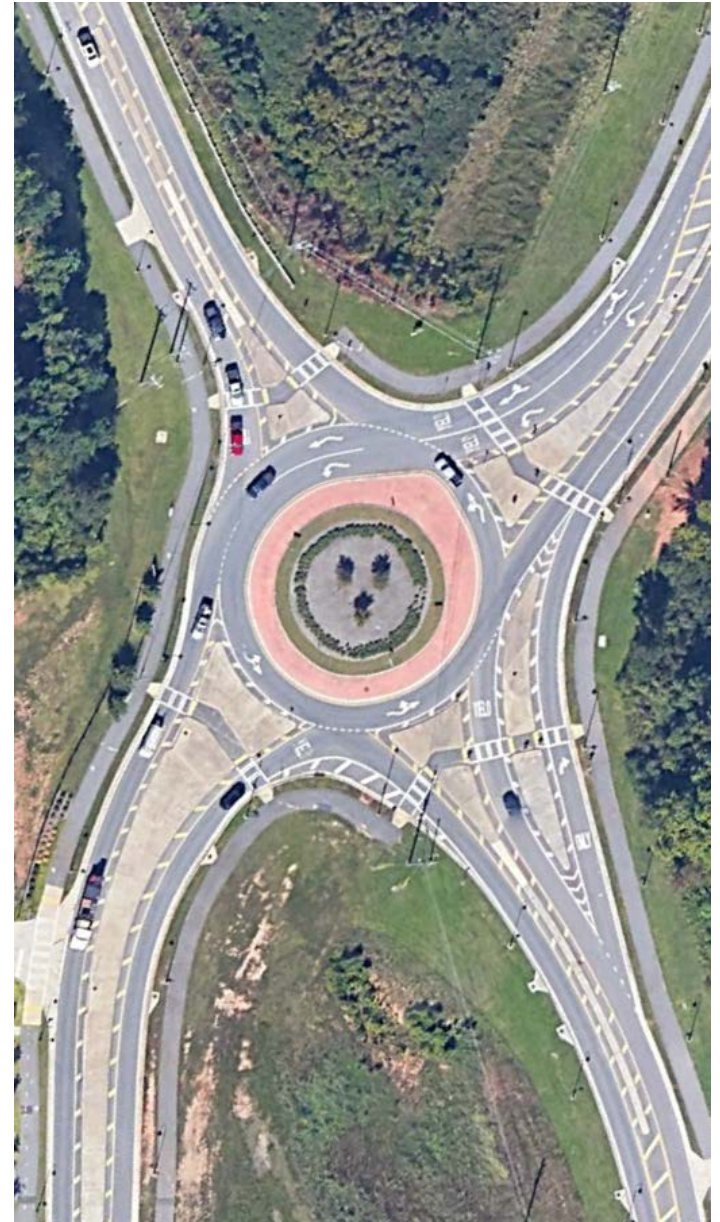
Per Performance Plan (23 CFR 1300.11(c))

- Beginning with FY 2018 HSPs, the IFR required States to submit targets using a five-year rolling average for three performance measures common to both NHTSA and FHWA (total fatalities, serious injuries and fatality rates) and to identify identical performance targets for these common performance measures.

Safety Performance Targets

Per 23 CFR part 490 subpart B

- Number of Fatalities
- Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)
- Number of Serious Injuries
- Rate of Serious Injury per 100 Vehicle Miles Traveled (VMT)
- Number of Non-Motorized Fatalities and Serious Injuries





Safety Performance Targets

Calendar Year 2024 Targets

- Maintain traffic fatalities under the projected **1,680** (2020-2024 rolling average) by 2024
- Maintain serious injuries under the projected **8,966** (2020-2024 rolling average) by 2024
- Maintain traffic fatalities per 100M VMT under the projected **1.36** (2020-2024 rolling average) by 2024
- Maintain serious injuries per 100M VMT under the projected **7.679** (2020-2024 rolling average) by 2024
- To maintain the number of non-motorist serious injuries and fatalities under the projected **802** (2020-2024 rolling average) by 2024

Safety Performance Targets

MPO Targets

- The MPO can either agree to support the State DOT target or establish a numerical target specific to the MPO planning area
- States establish HSIP targets and report them for the upcoming calendar year in their HSIP annual report that is due August 31 each year
- MPOs must establish HSIP targets within 180 days of the State establishing and reporting its HSIP targets





Local Administered Projects-LAP

LAP Website:

<https://www.dot.ga.gov/GDOT/Pages/LAP.aspx>

LAP Manual:

[dot.ga.gov/PartnerSmart/Local/Documents/LAPManual/Manual/LAPManual.p
df](https://www.dot.ga.gov/PartnerSmart/Local/Documents/LAPManual/Manual/LAPManual.pdf)

Why does a local government need to be LAP Certified?

It allows them to manage certain core activities for Federal-aid funded projects. It ensures that the locals, if they are a sub-recipient of federal funds understand and follow all processes that come with the use of the funds.

From Chapter 1-Subsection 1.3 of the LAP Manual: In order to administer a project, GDOT requires certified Local Governments to possess adequate organizational structure, experienced employees, and processes for project development that promotes on time project delivery. These considerations apply to more than just the specific disciplines associated with design and construction, but also general aspects of stewardship related to public business practices, right of way, fiscal accountability, and other applicable responsibilities associated with State and Federal funding.

Required Classes

The courses are required every THREE years for certification and recertification along with the application.

1. Local Administered Projects
2. Plan Development Process
3. Title VI
4. Right of Way Acquisition
5. Procurement

Training Calendar [2023TrainingCalendar.pdf \(ga.gov\)](#)

Training Registration [GDOT External Registration \(ga.gov\)](#) & [GDOT LMS \(ga.gov\)](#)

LAP certification or recertification applications are due to the GDOT District Planning and Programming Coordinators

District 1-Michelle (Shelley) Ramey mramey@dot.ga.gov

District 2- Ellen Wright ewright@dot.ga.gov

District 3-Harland Smith hasmith@dot.ga.gov

District 4-Dennis Carter decarter@dot.ga.gov

District 5- Katie Proctor kproctor@dot.ga.gov

District 6-Samantha Henry sahenry@dot.ga.gov

District 7-Joshua Higgins johiggins@dot.ga.gov



Contracts



Contract Process

- GDOT submits 1625 for funding authorization. Meanwhile MPOs will submit scope, schedule, and budget to GDOT
- Assigned GDOT planner will write contract then send to MPO for electronic signature via docuSign
 - GDOT planner will also email pdf directly to MPO
- All signature pages and project information on pages such as appendixes must be filled out by the MPO
- On main signature page MPO Director, Board member, Notary, and Attestor must all sign.

Don't: Contract Date

- The GDOT Commissioner fills this date in NOT the MPO.

METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTRACT

Between the

DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET, NW

ATLANTA, GEORGIA 30308

and the

Cartersville-Bartow Metropolitan Planning Organization

THIS AGREEMENT is made and entered into this _____ day of Date Signed, 20____, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the **Cartersville-Bartow Metropolitan Planning Organization**, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

Do: Insurance Page

ARTICLE XX

INSURANCE

The DESIGNATED AGENCY shall provide insurance under this Agreement as follows:

1. It is understood that the DESIGNATED AGENCY (*complete the applicable statement*):

shall, obtain coverage from DESIGNATED AGENCY's private insurance company or cause DESIGNATED AGENCY'S consultant/contractor to obtain coverage.

OR

is self-insured.

Do: Seal

- In addition to the notary seal there must also be a MPO seal located DIRECTLY next to the MPO executive Director's signature.
- If the MPO does not have an official seal the Executive Director can simply write and circle the word seal and this will suffice.



Don't: External Links

- If additional documentation is needed it must be included in the contract.
- If external documentation is hyperlinked the contract will be rejected.



Next Steps

- After MPO signatures are obtained the contract will be re-reviewed
- The contract will then be sent to GDOT Office Head for approval
- The contract will then be sent to GDOT Legal for approval
- The contract will then be sent to GDOT Budget for approval
- The contract will then be sent to the GDOT Treasurer for approval
- The contract will then be sent to the GDOT Commissioner for signature and execution



FY 2024 Invoices

CMIS

All invoices starting with any contract that's been executed since July 1, 2023, will need to be submitted to CMIS for processing. Any invoices within Perceptive that meets these guidelines will be rejected.

If you have not yet signed up for an account, please work through your planners.



Data Resources

Data Resources Available at GDOT for No Cost

GDOT Data accessible via this link: <https://www.dot.ga.gov/GDOT/Pages/RoadTrafficData.aspx>

- TADA!-Traffic Analysis and Data Application-Traffic Counts, Truck Percent (where able), historical data
- Functional Classification Map
- Road Inventory Data Download
- LMIG Information

Crash Data Dashboard-Numetrics <https://www.dot.ga.gov/GDOT/Pages/CrashReporting.aspx>

Maps <https://www.dot.ga.gov/GDOT/Pages/Maps.aspx>

For access RITIS, send an email to datasupport@dot.ga.gov

For Access to the follow data, please send an email to Habte Kassa at hkassa@dot.ga.gov

- 2019TranSearch
- NextGen NHTS OD Data



Carryover & Lapsing of MPO Funds

Office of Financial Management

MPO Carryover Funding

- Carryover estimates are included in the revenues provided on the MPO sheets for TIP development and are subject to change.
 - Due to the FMIS & Delphi discrepancy, the FY 2024-2027 MPO sheets did not include carryover balances from the pre-BIL program codes.
 - Increases to projects could have an impact on available carryover.
- It is distributed equally in the back three FYs on the MPO sheets.
- If an MPO needs access to carryover balances in the current FY, a written request may be submitted to GDOT Planning who will obtain approval from OFM.
 - Approval will be based on current funding availability.
 - Please be mindful that due to the FMIS & Delphi discrepancy, we only have access to 70% of carryover balances from pre-BIL programs at this time (STBG >200K, CMAQ, TAP >200K).

How is MPO Carryover Calculated?

- **MPO Funding Categories:**

- Carbon Reduction 50K-200K
- Carbon Reduction >200K
- CMAQ
- STBG >200K
- TAP >200K

- **General Carryover Calculation:**

$$\begin{array}{r} \text{Prior Year Unobligated Apportionment Balances} \\ + \text{ Current FY Apportionment} \\ - \text{ Project Funding Programmed/Authorized in the Current FY} \\ \hline = \text{ Estimated Federal Carryover} \end{array}$$

- *The amounts shown on the MPO sheets are matched.*

Let's Look at an Example

	\$1,000,000	Prior Year Unobligated Apportionment Balances
+	\$4,000,000	Current FY Apportionment
-	(\$2,000,000)	Project Funding Programmed/Authorized in the Current FY
=	\$3,000,000	Estimated Federal Carryover

The amounts shown on the MPO sheets are matched.

	\$3,750,000	Matched Carryover
÷	3	Years of Equal Distribution
=	\$1,250,000	Total Carryover Per Year

MPO Lapsing Funds

- For most program categories, the apportionment period of availability is **Current FY + 3 Years**.
- Funding not obligated prior to the end of the 4th fiscal year may be subject to lapse.
- **Typical MPO Funding Categories Subject to Lapse:**
 - Carbon Reduction 50K-200K
 - Carbon Reduction >200K
 - CMAQ
 - Highway Infrastructure Program (HIP) >200K
 - TAP >200K



Any Questions?

Your GDOT MPO Planners are also great resources!